

Colorado Health Information Management Association

RHIA or RHIT EXAM FEE REIMBURSEMENT PROGRAM

The Exam Fee Reimbursement Program is made possible through the CHIMA scholarship program. This program will provide \$100 reimbursement of the exam fee for the RHIT or RHIA exam according to the eligibility requirements and selection process described below.

Bi-annually, up to 5 qualified applicants per application period will receive \$100 reimbursement of his/her exam fee.

The purpose of this program is to support both AHIMA and CHIMA goals:

- To encourage CHIMA's eligible Student members, New Graduate members to take their exams within 90 days of graduation or certification from an accredited CAHIIM program.
- To promote the importance of the HIM professional credentials
- Strengthen our Association by growing CHIMA membership
- Promote the value of continued membership

Eligible candidates will meet ALL of the following criteria at the time of their application:

- 1) Be a Student Member or New Graduate member of both AHIMA and CHIMA, in good standing, at the time of their application and at the time of the semi-annual draw in March or September. (AHIMA and CHIMA dues have been paid)
- 2) Be a Colorado Resident.
- 3) Will have passed his/her RHIA or RHIT credentialing exam within 90 days after graduation or certification from any CAHIIM accredited HIA or HIT program.

Qualified applications will include all of the following, submitted within the time frame stated above:

- 1) Completed application form with the following attachments:
 - a. Transcript that shows the date of graduation from accredited program
 - b. Documentation of exam date and successfully passing it.
 - c. Current copy of the AHIMA membership card.
 - d. Proof of Colorado residency. (Copy of current driver's license or Public Service bill.)
- 2) Complete application including all required attachments must be received by CHIMA no more than 90 days after the date the applicant passed the exam.

SELECTION AND NOTIFICATION PROCESS: Twice in the fiscal year, once on March 15th and once on September 15th, the CHIMA Scholarship Committee will select the recipients of the exam fee partial reimbursement from among those applications received in that semi-annual period. The selection will be via a blind draw for qualified applications more than five. (In March, the selection will be among the applications received September through February and in September, the selection will be among the applications received March through August). After each draw, each applicant for that semi-annual period will be notified whether he/she was selected to receive the exam fee partial reimbursement or not. An individual may submit an application only one time. If he/she is not selected during the selection for the semi-annual period in which their application for reimbursement was received, he/she will not be eligible to resubmit the application and/or qualify for the blind draw in subsequent semi-annual period(s). The RHIA or RHIT Exam Fee Reimbursement program is funded through the CHIMA Scholarship fund, which is funded through the generous donations by CHIMA members and CHIMA vendor partners.

RHIA/RHIT Exam Fee Reimbursement Application Form

APPLICANT'S NAME	CREDENTIALS: AHIMA MEMBER NUMBER
ADDRESS	CITY, STATE, ZIP
HOME PHONE ()	WORK PHONE ()
NAME OF UNIVERSITY OR COLLEGE	NAME OF PROGRAM:
DATE YOU STARTED ABOVE PROGRAM:	DATE YOU GRADUATED FROM THE PROGRAM:
DATE YOU PASSED CERTIFYING EXAM:	AHIMA MEMBERSHIP: <input type="checkbox"/> Student <input type="checkbox"/> New Graduate <input type="checkbox"/> Active
<i>I CERTIFY THAT THIS INFORMATION SUBMITTED WITH THIS APPLICATION IS ACCURATE AND I AUTHORIZE CHIMA TO VALIDATE ITS ACCURACY:</i>	
<i>Applicants Signature</i>	(Application must be to CHIMA within 90 days after passing exam) <i>Application Date:</i>
<i>CHIMA verification by:</i>	Date:

Program provides only partial exam fee reimbursement. You can only apply for once for reimbursement during the appropriate application period.

Application deadlines are September 15th 2011 and March 15th 2012.

COLORADO HEALTH INFORMATION MANAGEMENT ASSOCIATION REQUIRED ATTACHMENTS:

Submit along with this completed application form, the following:

- A) Official transcripts showing the date of your graduation from an accredited program,
- B) Documentation of your exam date and successfully passing it.
- C) Copy of current AHIMA membership card.
- D) Proof of Colorado residency.

Send completed application and attachments to:

CHIMA Scholarship Committee Chair
Donna Curry, RHIT C/O Craig Hospital, 3425 S Clarkson St, Englewood, CO 80113

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